

# THE REINVENTION COLLABORATIVE

## Bylaws

Approved August 2016

### I. NAME

A. The name of this organization shall be the Reinvention Collaborative. Its current host institution is Colorado State University.

### II. MISSION

A. Mission Statement

*The Reinvention Collaborative is a consortium of research universities dedicated to advancing undergraduate education through networking, convening, and sharing.*

Tagline

*The Reinvention Collaborative: Advancing Undergraduate Education in America's Research Universities*

As a member-driven and member-owned (fee-based) consortium, the Reinvention Collaborative's purpose is to serve as a catalyst to advance the goal and capacity of research universities to provide an undergraduate education that takes advantage of their quality and scope and unique assets. Its approach is through collective conversations, actions, and research by means of networks.

B. The Reinvention Collaborative shall carry out its stated purpose by: promoting cooperation and exchange of information and ideas among members through national programs; developing and maintaining information databases; serving as a resource and agent of dissemination of best practices of educational innovation; advocating for undergraduate education at research universities; and fostering the development of multi-campus projects that further the purpose of the Center

### III. MEMBERSHIP

To encourage networking and sharing of ideas, membership shall be open on a fee-basis to research universities, defined as R1 and R2 in the Carnegie classification.

### IV. ORGANIZATION

A. Host Institution

1. The Reinvention Collaborative will be hosted by a member institution, which volunteers to support the Center's administrative operations and maintain the Center's website for a period of time that the Board and host institution deem appropriate.

B. Executive Director

The Collaborative shall have an Executive Director to be approved and reviewed by the Board in consultation with the host institution. The person holding the Executive Director position is expected to have had primary responsibility for undergraduate education at a research university, or other equivalent leadership position, prior to his/her selection.

The Executive Director serves at the pleasure of the Board.

C. Board

1. Membership: The governing body of The Reinvention Collaborative shall be the Board. The Board will be composed of fifteen (15) senior academic leaders with primary responsibility for undergraduate education from different research universities or leaders from other national organizations concerned with undergraduate education. The Board's membership should represent a variety of public and private institutions as well as geographic diversity. The chair of the Board should serve for one year and have the title: President and Chair of the Board.

- (a) At least four-fifths of the Board shall come from member institutions.
- (b) Nominations for the Board may be submitted by the Executive Director, current Board, and the UVP Network. Board members will be selected from among the nominees by a majority of the Board. Board membership should reflect a balance among disciplines, types of universities, and geographic regions.
- (c) The Board shall always include a voting representative from the host institution.
- (d) The Executive Director will be a non-voting ex-officio Board member.
- (e) The Board shall elect a President and Chair. Procedures for the election are reviewed in the section describing the Nominating Committee.
- (f) Each President and Chair of the Board will serve as "Past Chair" the year after his/her term as President and Chair.
- (g) A President Elect is chosen a year in advance of his/her one-year term as President and Chair of the Board. (If the President Elect is not on the Board at the time of his/her election or has less than three years remaining on his/her term, he/she would be automatically made a member of the Board for a three year term).
- (h) The normal timing for designating a President Elect will be as follows: a call for nominations after the Spring UVP Network meeting; a vote in early fall by Board members among the list of nominees presented by the Nominating Committee; an announcement of the President Elect at the fall UVP Network meeting.

2. Duties: The Board shall determine the policies and actions of the Reinvention Collaborative

and the duties of the Executive Director in a way consistent with its purpose and shall participate, as may be required, in their implementation. The Board shall review and approve the Center's budget.

3. Committees: There shall be two standing Board committees (the Executive Committee and the Nominating Committee) and a Planning Committee for each upcoming conference. Each committee shall be chaired by a member of the Board.

(a) Executive Committee: The Executive Committee shall consist of the Executive Director (non-voting), the President and Chair, the President Elect, the Past Chair, and the Board representative from the Collaborative's host institution. The Executive Committee shall be empowered to act on behalf of the full Board. During intervals between meetings of the Board, or in the absence of quorum, routine and urgent business of the Reinvention Collaborative will be handled by the Executive Committee, with advice from and in consultation with members of the Board and the Executive Director, as appropriate.

(b) Conference Planning Committee: The President shall appoint the Chair of a Conference Planning Committee, with the approval of the Board, for each conference organized by the Reinvention Collaborative. Each Conference Planning Committee shall be composed of no fewer than three members, including the chair, and shall have a rotating membership. Membership shall be approved by the Board and ordinarily should come from members of one or more of the Collaborative's networks. The conference planning committee for the biennial national conference will normally be larger than the planning committees for other conferences and include non-Board members.

Each Conference Planning Committee will develop, coordinate, and promote the programs for the UVP network, the biennial national conference, and any other Collaborative-wide meetings. The Executive Director will advise the Planning Committee in constructing relevant and effective meetings and will work with the Committee and the Collaborative's administration in the host institution to implement them.

(c) Nominating Committee: The Past Chair serves as the Chair of the Nominating Committee along with two others elected annually by the Board. The Nominating Committee solicits nominations from the UVP Network for President Elect and submits a ballot for President Elect to the Board at least two weeks in advance of the fall Board Meeting. The nominating Committee has the discretion to present a ballot with either a single consensus nominee or multiple nominees to the Board for its consideration and vote. If more than two nominees are on the ballot submitted to the Board, a run-off election among the two nominees with the most votes will be held if no nominee receives a majority of the votes eligible to be cast by members of the Board on the first ballot. All nominees on the ballot presented to the Board shall have been contacted by the Nominating Committee to assure that they are willing to serve.

(d) Ad Hoc Committees: The Board may approve ad hoc committees for fixed-term projects. Such committees may include non-Board members.

4. Board Meetings: The Board shall meet at least twice in twelve months, normally in the fall and in the spring, at a time and place to be determined. These meetings shall be held at the call of the Executive Committee. A quorum of the Board is a majority of the voting membership. Business may be transacted by Board meetings via teleconferencing. Decisions by the Board shall be by majority vote of a quorum either present or participating via teleconferencing.

5. Term: All members of the Board, except for the Executive Director and the representative of the host institution, shall serve a three-year term at the invitation of the Board. The Board may vote to invite a member of the Board whose term is ending to serve a second three-year term. A system shall be established to ensure an orderly rotation of Board members and maintain continuity. If for any reason a member of the Board should vacate the position before completion of the assigned term, the remaining Board members shall appoint a replacement to fulfill the term. Members of the Board who complete their appointed term(s) will be known as Emeriti/ae Board members.

#### V. EXTERNAL FUNDING

A. Applications for grants to external agencies must directly support the Collaborative's core activities of networking, convening, and sharing and must be approved in principle and in advance by the Board or the Executive Committee. The host institution, in accord with its policies and procedures, normally will apply for and administer such grants on behalf of the Collaborative.

B. The host institution may, on behalf of the Collaborative and in support of the Collaborative's core activities, participate in multi-institution grants relevant to undergraduate education in research universities.

#### VI. NETWORKS

A. The Reinvention Collaborative shall maintain a University Vice Provost/President (UVP) Network, made up of the Reinvention Collaborative Board members and the senior administrators with campus-wide responsibility for undergraduate education at member institutions. The UVP Network shall meet twice each year (as possible and feasible) to share experiences, serve as resources to one another, and work together to achieve common goals and promote change.

B. Other networks may be established as proposed by Collaborative members or the Executive Director and approved by the Board.

## VII. NATIONAL CONFERENCE

A national conference ordinarily should be held at least once every two years at a place and specific time to be determined by the Board.

## VIII. DUES AND FISCAL POLICIES

The Board shall determine the annual membership dues. The funds of the Reinvention Collaborative shall be maintained in a separate account administered according to the fiscal policies of the Collaborative's host university, including regular audits as prescribed by the University. An annual financial statement will be reviewed and approved by the Board.

## IX. REVISIONS AND AMENDMENTS

A. The Board may change the bylaws by majority vote.